

*Format for Application For Educational Verification
(to be typed official letter head)*

Reference no
Date

To

The Principal
Government College of Engineering and Research
Avasari Khurd
Tal Ambegaon Dist Pune
Pin code 412405

Subject : Student Academic verification for employment.

Dear Sir/ Madam,

We are an authorized agency to conduct background check for employer / prospective employees being recruited by various companies in India.

We hereby request you to verify the details below and authenticate the documents provided by Mr/Ms _____

Thanks & Regards

Name and signature of Authorized person

A) DETAILS OF STUDENT

s.n.	Particulars	Information provided by the Candidate
1	Name of Candidate	
2	Degree Name	
3	Specialization / Major/ Branch	
4	Roll Number / Registration Number / Final Exam Seat Number	
5	Grade/CGPA/Percentage/Final Marks	
6	Year of Passing	
7	Mode of Education	REGULAR
8	Additional Remark	

B) DETAILS OF ATTACHMENTS

i) Final year marksheet ii) Degree certificate iii) Any other (please Specify)

Verification Charges Rs : 500 /- per candidate Mode Of Payment : SBICOLLECT

Receipt No/ E-Receipt No: _____

Send By : Email (dpu@gcoeara.ac.in) / By hand / By Post / Other

For Online Payment CLICK "PROCESS OF SBI COLLECT"

Please send by Scan copy of application for Educational Verification along with Verification charges Receipt through E-mail.